

Palm Beach Classic (PBC) Rules and Procedures

2014 ENTRY PROCEDURES

1. All fees must be paid in U.S. funds
2. Members may sign up for a show at www.equestevent.com or in the office on the show weekend. Show office is open from 12pm-7pm on Friday; from 7am until 1 hour after close of show on Saturday.
3. Each rider/horse combination will be assigned a back number for each show weekend.
4. Back numbers will only be assigned once the office has received:
 - a. A signed open check or signed credit card authorization form.
 - b. A properly filled out and signed entry form.
5. Trainers are responsible for the accuracy of their client's entries.
6. All accounts must be settled after each show. Accounts not closed out at the show will be closed out within one hour of the show closing using the open check or credit card on file. Show bills are final 24 hours after end of show.
7. No rider, trainer or owner may show if there is indebtedness to PBC. Past due bills must be paid prior to showing.
8. No horse name changes will be allowed after the first show.
9. All horses must have proof of negative coggins prior to entering the show grounds.

2014-2015 RULES AND REGULATIONS

USEF

PBC adopts the USEF rulebook as its own, except where noted below.

Equine Zero Liability

Florida Senate Bill 1658 Equine Zero Liability Statue: Warning-Under Florida Law an equine activity sponsor or equine professional is not liable for injury to, or death of, a participant in equine activities resulting from the inherent risk of equine activities.

Membership

All riders, owners, and trainers must be members of Palm Beach Classic in order to show.

Individual and Family Membership: \$25/year

Non-members: Not eligible to show.

The age of the rider will be determined by their birthday on December 1st.

Class Fees

\$10 per class except Jumpers

Jumper Classes: \$25 (\$15 per entry is used for prize money)

Office Fee

Each horse/rider combination will be charged a \$10 office fee.

Medic Fee

A \$25 MANDATORY medic fee will be assessed for each horse/rider combination. This medic fee includes Friday schooling for FREE.

Schooling

Free schooling is available Friday from 2 pm until 7:00 pm. Back numbers must be worn to school. If rider is found schooling without a back number, a \$25 penalty fee will be assessed.

No schooling in show arenas morning of show.

PBC has right to limit number of riders schooling in each ring for safety purposes.

Grounds Fee

All non-stabling entries will be charged a fee of \$20 per horse.

Adds

SAME DAY ADDS MAY BE ACCEPTED ONLY IF TIME ALLOWS. No fees will be charged for adding a class or division.

Scratches

All scratches must be done in the show office.

Division scratches will be charged a \$15 fee unless another division is substituted.

Class scratches will be charged a \$5 fee, unless another class is substituted.

Stall, Grounds, Office and Schooling fees will not be refunded.

Found in Class Not Entered

Any exhibitor found showing in a class not entered will be charged a \$25 fee in addition to the class fee.

Cross Entering

Any exhibitor found breaking cross entering rules (which are stated in the class descriptions and rules for each ring) will pay a \$25 fee in addition to the class fees and forfeit the points for the lower height class.

Stalls

Stalls are available on a first come first serve basis by calling/texting 561-339-1771. A fee of \$25 will be charged for stabling. Bedding is not included and must be purchased from event supplier (per facility policy). Stalls must be stripped at end of the event. If not stripped, a fee of \$15 per stall will be charged.

Found in Stall Not Paid

A \$50 stall fee will be assessed if a stall is used which has not been paid for.

Stall Watch

Stall Watch is mandatory. PBC will provide stall watch at to each exhibitor for an additional fee of \$5 per stall. Payment will be made to PBC.

Non-Negotiable Funds

A warning and \$30 fee will be issued after the first non-negotiable check or declined credit card. After the second warning and fee has been assessed, the member must pay in cash prior to receiving a back number for the remainder of the show season.

Cancellation of Classes

If classes are cancelled due to severe weather, management will refund class fees.

Check Out Policy

Exhibitors who do not check out in the office will have their show account closed out at the closing of the show. Show bills are final 24 hours after the show closes.

Billing Disputes

Any open invoices will be closed by the office staff at the end of the show with the method of payment holding the entry. It is the exhibitor's responsibility to review their bill and resolve any discrepancies within one hour of the show ending. If disputes are not resolved within 24 hours of the end of the show, the bill will stand as is without any further review.

Refund Policy

Cancellations of show entries must be made by 5pm on the Friday before a show for a full refund. Class fees are refundable only if a class is cancelled. No other fees are refundable after 5pm on Friday before show. This includes, but is not limited to, stall fees, schooling, medic, office and class fees. Scratch, bandit stall and bandit class fees are not refundable.

Daily Awards and Championships

Warm up classes are not pinned and no ribbons or prizes will be awarded.

Daily ribbons are awarded for each class. Champions and reserve champions for each division are awarded at the completion of the division and are awarded an additional prize.

Points are awarded as follows:

6, 5, 4, 3, 2, 1 when there are at least 3 entered in a class.

If there are 2 entered, 1st place earns 3 points and 2nd place earns 2 points.

If there is only 1 entered, they will be awarded 2 points.

Splitting Sections

Classes will be split at 12 entries or more may be split at the discretion of PBC.

Combining Sections

Classes and divisions of the same height but different age groups may be combined at the discretion of PBC if there are 3 or fewer riders in any division or class. Classes will still be judged and pinned separately.

Class Conflicts

Trainers must work with the in-gate staff to avoid any delay of classes due to conflicts. If there is a conflict, the in-gate staff will give the trainer 5 minutes to contact them regarding resolution of the conflict. If the trainer fails to contact the in-gate staff within those 5 minutes, then the class will be run without the trainer.

Class Holds

Tack holds must be requested at least 15 minutes before the start of the division or class.

Ring Conflicts

Rings will be held for a maximum of 15 minutes due to ring conflicts and should be requested at least an hour before the start of the class or division, if possible. We understand ring conflicts may occur and will do our best to be flexible. The main arena will take priority in any ring conflicts.

Prize Money

Prize money will be credited to the exhibitor's show account after the results of the class are posted, thereby ending the show's responsibility.

Year End Awards

Horses and riders must have entered the same division at 4 shows and have shown in at least 5 shows in order to be eligible to win a year end award for that division. Points are awarded to the horse and rider combination.

Comportment

Show attendees are notified that any act of discourtesy or disobedience to the Judges, show staff, PBC members or their family and friends, on the part of any owner, rider, trainer or family member, may disqualify the rider or horse. No fees will be refunded due to disqualification.

Complaints

Complaints against the behavior of any show attendee may be made in the show office with a written statement. The written statement must include all relevant information for the Board to investigate; including where and when the incident occurred and any possible witnesses. A fee of \$50 will be charged to lodge a formal complaint, to be refunded if complaint is valid. The PBC board will then investigate the complaint and make a ruling. If a show attendee is found to display a lack of comportment, the show attendee will be given one warning. If there is a second offense, the person will not be allowed on the show grounds during that show year. The Board's determination is final.

Attire

Polo shirts, breeches, and tall boots are required in the Jumper ring. Boots, breeches, jackets, and shirt with choker or ties are required in the hunter and equitation classes. Jackets, unless otherwise announced will be required. Proper western attire is expected. Long pants, boots and long-sleeve shirt, tucked in.

Helmets

Any rider entering an arena containing jumps **MUST** be wearing a properly secured ASTM/SEI certified helmet. Helmets in the Western ring will **NOT** be penalized.

Back Numbers

You must wear the back number provided by the show office. Failure to wear your back number during schooling will result in a forfeiture of schooling. Failure to wear your back number during a class will result in disqualification. No refunds will be issued.

Hors Concours

No entries will be allowed to show un-judged except at the discretion of the show manager.

Judging and Coaching

Do not approach the judges for any reason. If you have a question for the judge, fill out a request form in the Show Office. The form will be given to the judge at the end of the show day. It is at the judge's discretion whether they will answer your questions. Management reserves the right to discipline any trainer who is excessively coaching.

Ethical Treatment of Horses

Rough treatment or training techniques will not be tolerated in any form on the show grounds. Management has the right disqualify you without refund.

Grounds Rules

- Only bedding and manure is to be placed in manure bins.
- Trash must be placed in the proper receptacles, including recycle bins when available.
- No glass, all liquids must be enclosed in shatter proof containers.
- No vehicles are permitted to park within 30 feet of any stabling facility unless loading or unloading. You are allowed 15 minutes upon arrival to unload after which time you must move your vehicle to a designated parking area away from the barns, or the vehicle may be towed at the owner's expense.

Arrival and Departure

- All horses stabling on the Jim Brandon grounds arrive after noon and before 6 p.m. If it is necessary to arrive at any other time you must notify management and additional fees may be applied.
- Before placing horses in stalls, check with Show Manager or Barn Manager to receive stall assignments.

- Stall doors will be provided.
- Only 1 horse per stall, unless nursing mare with foal.
- Initial stall bedding is not supplied and is available for purchase. No outside vendor may deliver shavings to competitors. Stalls must be adequately bedded, no horses are allowed in dry stalls.
- No nailing into stall walls, or alterations of stalls.

Health and Safety

- All personal injury or property damage must be reported to the Show Management.
- All riders must wear ASTM/ SEI approved helmets with the harness secured when mounted on the competition grounds.
- No smoking in barns, buildings, offices, or around manure receptacles.
- All medical waste must be kept separate from manure and trash, and disposed of in the proper receptacles provided (Sharps containers).
- No horses will be lunged in any show or schooling ring. There are designated lunging areas.
- Horses are to be washed in designated wash stalls only.
- All dogs must be on a leash no longer than 6 feet at all times, and must be picked up after and the waste disposed of in manure receptacles. **DOGS MAY NOT BE LEFT IN STALLS AT ANY TIME.**
- Horses cannot be tied to bars on stall fronts, or stall doors, fences, gates, pavilions, or other equipment. Horses may be tied to tie rings in stalls.
- Horses are not permitted to be turned out in any arena, including round pens.
- At the horse show judges' discretion horses and/or ponies may be eliminated from competition for unsoundness and or disruptive or unsafe behavior.

Vehicles and Parking

All motorized vehicles, including but not limited to cars, trucks, golf carts, motorcycles, Mopeds, etc. shall only be driven by licensed drivers. They are to be driven in a safe and courteous manner at all times and are to be parked only in designated areas. Anyone operating a motorized vehicle of any type on the premises must have in their possession a valid driver's license.

No trailers shall be unhooked on any of the asphalt roadways.

Ample parking is free and available in designated lots.

Minor Exhibitors

Parent(s) or guardian(s) of minor exhibitors shall hold the Horse Show Management and the Facility harmless for any injury to such minor. No child's entry will be accepted or number issued unless entry is signed by a parent or legal guardian. The signature of unrelated persons will not be accepted. Minors who do not have a valid driver's license which allows them to operate a motorized vehicle in the state in which they reside will not be permitted to operate a motorized vehicle of any kind, including, but not limited to, golf carts, motorcycles, scooters, or farm utility vehicles, on the competition grounds of licensed competitions. Minors who have a valid temporary license may operate the above described motorized vehicles as long as they are accompanied by an adult with a valid driver's license. The parent(s), legal guardian(s), or individual who signs the entry blank

as a parent or guardian of a minor operating a motorized vehicle in violation of this rule are solely responsible for any damages, claims, losses or actions resulting from that operation. Violations of this rule will be cause for sanctions against the parent(s), guardian(s) and/or trainer(s) who are responsible for the child committing the offense. Penalties may include exclusion of the child, parents), guardian(s), and/or trainer(s) from the competition grounds for the remainder of the competition and charges being filed against any of the above individuals in accordance with Chapter 6. Wheelchairs and other mobility assistance devices for individuals with disabilities are exempt from this rule. Under Florida law, an equine activity sponsor or equine professional is not liable for an injury to, or death of, a participant in equine activities result in from the inherent risks of equine activities.

General Rules

The Horse Show Management reserves the right to interpret all questions and conditions in regard to or arising out of, or incident to the show without claims for damages or recourse of any kind. All questions shall be decided by the Horse Show Management; its decision to be final. Horse Show Management reserves the right to refuse the entry of any competitor for any reason

The Horse Show Management and horse show judge reserves the right to limit entries in any class, section or division, to refuse, accept conditionally, or to cancel any entries, disqualify any riders or exhibitors, prohibit exhibition of entries, and cancel award prizes, without any claim for damages; to change any course, to add a dotted line, to cancel or combine any unfilled classes, or to reschedule classes, to change rings or rotate judges; to change specifications in jumper classes as competition warrants. Every horse entered herein for competition will be under the control of the Horse Show Management, but the Show Management will in no case be responsible for any loss or damage that may occur, and it shall be a condition of entry that each exhibitor shall hold the horse show and the officials, employees, directors, officers, sponsoring entities of the horse show and the facilities at which the horse show is held blameless for any loss or accident to his horse(s), employee(s), or equipment which may occur from sickness, fire or other cause.